



## FIRE PROTECTION and LIFE SAFETY BYLAW NO. 8306

EFFECTIVE DATE – JULY 14, 2008 – CONSOLIDATED FOR CONVENIENCE ONLY

### 4.4 Permit Conditions

4.4.1 Every **permit** required by Section 4.1 shall be subject to the following conditions:

- a) a **permit** may not be transferred to another person;
- b) a change in use or **occupancy** of a **building** or **premises** requires a new **permit**;
- c) the **Fire Chief** may suspend or revoke a permit if there is a violation of:
  - (i) any condition under which the **permit** was issued, or
  - (ii) any requirement of this Bylaw or other applicable legislation; and
- d) the permit must be posted in a conspicuous place in or on the **premises** which are subject to the **permit**, or carried at all times during the permitted use or activity and produced on request by a **member**.

### 4.5 Open Air Burning

4.5.1 No **permit** is required for open air burning:

- a) within a natural gas, charcoal, or propane fuelled outdoor heater, outdoor fireplace, barbeque or other appliance designed and used for the cooking of food; or
- b) by Richmond Fire-Rescue for the purpose of training **members** in structural fire fighting methods, fire investigation procedures or for the purpose of elimination of fire **hazards**.

4.5.2 In addition to the conditions established in Section 4.4.1, every **permit** issued for open air burning shall be subject to the following requirements and conditions:

- a) a minimum of one (1) adult must be in attendance at all times during burning;
- b) only one burning site pile, no larger than five cubic metres, is permitted;
- c) a burning site pile shall be not less than 30.5 metres (100 feet) from
  - (i) any combustible structure or **combustible material**;
  - (ii) any standing timber and surrounding brush; or
  - (iii) any watercourse.
- d) a burning site pile shall be not less than 30.5 metres (100 feet) from the property lines of all adjacent improved lots in developed areas, except that this distance may be reduced if considered safe by the **Fire Chief**, and written consent is obtained from the **occupiers** of all adjacent improved lots;
- e) burning must not commence prior to 7:00 a.m. and no stumps, trees or other fuel may be added to the fire after sunset;
- f) when added to a fire, logs, stumps or other fuel shall be placed on the pile and not dropped or pushed on by use of a bulldozer or similar equipment;
- g) where required by the **Fire Chief**, an adequate fire fighting water supply, fire fighting equipment and staff capable of deploying the water supply and fire fighting equipment shall be readily available;
- h) in all cases:
  - (i) rubber tires, roofing materials and petroleum products shall not be used to start or feed a fire; and
  - (ii) standing crops shall not be burned.
- k) where required by the **Fire Chief**, the burning site must be inspected and approved by the **Fire Chief** prior to the commencement of operations and is subject to future inspections at any time;
- l) if, at anytime a **permit** is suspended or cancelled, the fire must be extinguished, a new **permit** applied or in writing, and the site and operation re-inspected before recommencing burning; and
- m) the **permit** holder shall comply with all other conditions, restrictions and requirements imposed by the **Fire Chief**.



## RICHMOND FIRE-RESCUE

### **MANDATORY AGRICULTURAL BURNING REQUIREMENTS BEFORE YOU BURN**

#### **BEFORE YOU BURN, YOU MUST OBTAIN THE FOLLOWING PERMITS:**

##### **Step 1: Apply for both Outdoor Burn Permits:**

- Richmond Fire-Rescue - Burn Permit - This form (page 3 and 4)
- Metro Vancouver - Application for Open Burning Approval
  - <https://metrovancover.org/services/environmental-regulation-enforcement/air-quality-regulatory-program/apply-for-a-permit>
  - For questions, call 604-432-6200 or email: [regulationenforcement@metrovancover.org](mailto:regulationenforcement@metrovancover.org)

##### **Step 2: Ready to burn? Must have both approved permits in hand, then call both:**

- Air Quality Control (Metro Vancouver) at 604-436-6777 to confirm weather is appropriate for burning and
- E-Comm (Fire-Rescue Dispatch) at 604-215-4842 to provide address and details of burn.

#### **SPECIFIED FIRE SAFETY REQUIREMENTS**

1. A written permit must be obtained from Richmond Fire-Rescue.
2. Piles are to be no larger than 1.83 metres (6 feet) in diameter.
3. 12.19 metres (40 feet) of clearance is to be maintained between piles.
4. No more than one (1) pile is to be set afire at a time. The bulk of the contents of each pile are to be consumed by the fire before any other pile is started.
5. Piles are to be free of dirt and peat.
6. Only organic material (branches, clippings, etc.) may be burned.
7. Rubber tires, roofing materials and petroleum products are not to be used to start or feed fires.
8. Piles are to be located no less than 30.5 metres (100 feet) from surrounding standing bush land, City roads, highways, buildings, structures and/or other combustible materials.
9. If because of weather conditions smoke from land clearing fires creates conditions that affect safe vehicle traffic on City roads or highways, burning will be stopped until such time as favourable weather conditions prevail.
10. Fire is to be attended by a competent adult at all times and until the fire is completely extinguished.
11. Permit holder shall have available at the fire site efficient appliances and equipment to effectively prevent such fire from spreading from point of origin.
12. The fire must be extinguished before 10:00 p.m. each day.
13. Under NO circumstances shall a "standing" crop be burned.
14. Other Fire Safety Requirements as specified on the permit shall be implemented.

If you have any questions, email Fire Prevention: [fire@richmond.ca](mailto:fire@richmond.ca)



Permit No: 25-

2025 APPLICATION FOR CONTROLLED OUTDOOR BURNING PERMIT

Richmond Fire-Rescue

6960 Gilbert Road, Richmond, B.C. V7C 3V4

Tel: 604-278-5131 / Fax: 604-278-0547

(To be filled out COMPLETELY by applicant)

APPLICANT: [ ]

APPLICANT'S MAILING ADDRESS: [ ]

POSTAL CODE: [ ]

INVOICED: [ ]

TELEPHONE: [ ]

PAID BY CHEQUE: [ ]

AGRICULTURAL BURN: [ ]

OTHER BURN: [ ]

REQUESTED DATE OF FIRE: [ ]

BURNING SITE ADDRESS: [ ]

REGISTERED PROPERTY OWNER: [ ]

OWNER'S MAILING ADDRESS: [ ]

POSTAL CODE: [ ]

TELEPHONE: [ ]

NATURE OF BUSINESS: [ ]

SIGNATURE / NAME: [ ]

DATE: [ ]

Approval is subject to the following conditions:

1. The provisions of the Richmond Fire Bylaw and other specified fire safety requirements shall apply.
2. The Holder shall be liable for all damages caused by him/her, or his/her agents while acting under this Permit.
3. The Holder shall be liable for all expenses incurred for the suppression of any fire set under this Permit.
4. The fire is to be kept as small as possible. If, because of a change in weather conditions, such as high winds, etc., spread of fire becomes likely, the Holder must extinguish the fire and this Permit is cancelled.
5. This permit must be made available if requested, at the fire site.
6. The Holder is to contact **Metro Vancouver Air Quality Control (604-436-6777)** before burning.
7. The Holder is to contact **E-Comm (604-215-4842)** before burning.
8. The fire is to be extinguished before leaving.
9. The fire must be extinguished before 10:00 pm.
10. This permit will **remain in effect and on file for ninety days from date of issue.**
11. Outdoor burning is **ONLY** permitted between October 1 and April 30, provided a permit has been issued.
12. Any permit may be cancelled without prior notice, if in the opinion of the Fire Chief, conditions or actions create an undue fire hazard or other risk. The permit holder must extinguish the fire immediately when a Permit is cancelled.
13. I have read and completed all 12 previous steps(above), prior to submitting this document. Yes : [ ] No: [ ]

Other specified fire safety requirements attached to this permit: Yes: [ ] No: [ ]

**NOTE:** Every person setting or causing to be set out or starting any "permitted" fire within the limits of the city of Richmond shall constantly watch over, manage and care for any fire set out or started and shall observe every care and precaution to prevent such fire from spreading and causing injury.

FIRE-RESCUE USE ONLY – APPROVAL

ISSUING OFFICER: [ ] DATE: [ ]

COMMENTS: *Secure water supply source prior to burning*

Only organic materials (branches, clippings) may be burned.



# CHEQUE PAYMENT DETAILS

Site Inspection / Burning Permit / Burning Permit Extension

## RICHMOND FIRE-RESCUE USE ONLY

BURN SITE ADDRESS:

### PAYMENT DETAILS (2025 rates - all fees include GST)

<u>Payment Type</u>	<u>Fee</u>	<u>GST</u>	<u>Total</u> (Debit/Cheque)	<u>Total</u> (Credit Card)	<u>Received</u> ✓
1. Site Inspection.....	\$111.00	\$5.55	\$116.55	\$118.88	<input type="checkbox"/>
2. Initial Burn Permit.....	\$ 28.25	\$1.41	\$29.66	\$30.26	<input type="checkbox"/>
3. Extension of Burn Permit.....	\$ 28.25	\$1.41	\$29.66	\$30.26	<input type="checkbox"/>
4. Other.....		\$	<input type="text"/>		<input type="checkbox"/>
	<b>TOTAL RECEIVED</b>			<input type="text"/>	

### RECEIPT DETAILS

Receipt to be made out in name of:

Name:

Receipt to be mailed to:

Address on cheque

Other address as noted below

Street

City

Postal Code

Inspector's Name