

2021 RICHMOND FIRE-RESCUE APPLICATION & HIRING PROCESS FAQs





FREQUENTLY ASKED QUESTIONS

Q: Why can't I submit my application in person or via email?

A: Processing the anticipated large number of applications through the City of Richmond's online application system is much timelier and more efficient than processing paper or email applications.

Q: How long does the swim test take?

A: The swim test takes less than half an hour.

Q: How long does the Fitness York test take?

A: The Fitness York test takes approximately 3 to 4 hours.

Q: Why can't I do the swim test and the Fitness York test on the same day?

A: In order for candidates to perform their best, they need adequate rest before each test. Scheduling both tests on the same day wouldn't allow all candidates to have adequate rest between tests and may place some candidates at a disadvantage.

Q: How long does the written test take?

A: The written test takes approximately 3.5 hours.

Q: Do you accept out of province applicants?

A: Yes, however applicants will be required to attend Richmond for the some of the stages. The number of times an applicant will need to attend is based upon how far the applicant makes it in the recruitment process.

Q: Why are candidates required to pay for the written testing and the medical examination?

A: In order to stay within a set budget and create a large pool of applicants, it is necessary to share the testing costs. We try our best, to keep the testing and examination costs as low as possible.

Q: How many demerit points are acceptable on my driving record?

A: More than 6 points will eliminate an applicant from the process. However, it isn't just about demerit points. An applicant's driving record must demonstrate responsible and safe driving behaviour. Applicants are required to provide a Driver's Abstract which contains 5 years of driving history. All Drivers' Abstracts are carefully reviewed.

Q: I live out of province; when do I have to transfer my driver's licence?

A: You can apply with an out of province driver's licence that is equivalent to a BC Class 3 licence. However, as a condition of hire, you will have to transfer your licence to a BC Class 3 with airbrakes.

Q: What do I need to bring with me to the testing and interview?

A: Prior to each stage of the process, applicants moving forward will be contacted via email and will be provided all the necessary information including what to bring.

Q: I don't have all of the Basic Qualifications but will have them before the end of the process. Can I still apply?

A: You need to meet all the Basic Qualifications before your application will be considered.



Q: Do I need to attach all my supporting documentation when I submit my online application?

A: Yes, you will be required to create two (2) files for upload during the online application process. You will be asked to upload a resume file and a supporting documents file. Qualifications without supporting documentation will not be considered.

Q: Do I need post-secondary education?

A: No. Post-secondary education is not a mandatory requirement; however, it will be considered when the Preferred Qualifications are reviewed.

Q: Do you accept applications from everyone?

A: Richmond Fire-Rescue is an equal opportunity employer and continues its efforts towards greater diversity to better reflect the community we serve. Applications are accepted from anyone regardless of their gender, marital or parental status, sexual orientation, religion, race, colour, nationality, ethnic origin, or disability. We are committed to employment equity and encourage everyone to apply.

Q: I have submitted my application online. Can I update my application?

A: During the 2-week application period, because we anticipate a large number of applications, we may begin to review applications before the application period closes. For that reason, it is important that your initial application is complete. However, if you need to update your application, please email firefighterrecruitment@richmond.ca. This email is only monitored during regular business hours (Monday – Friday, 8:15 a.m. – 5:00 p.m.). If you update your application and don't contact us, your new/updated information may not be considered.

Q: Do I need to have my NFPA 1001 Fire Fighter I & II?

A: No, the completion of the NFPA 1001 Fire Fighter I & II is a Preferred Qualification, so you do not need to have it to apply. You do need to have IFSAC or Pro Board Certification, in order for the course to be considered at the Preferred Qualification Review stage of the process.

Q: I don't have a computer or an email address. Can I still apply?

A: You will need to have an email address and regular access to a computer or a smart phone that receives email to apply.

For additional information visit our website: <https://firerescue.richmond.ca/>